



Kindergarten Assistant Teacher

Job Summary: The Kindergarten Assistant Teacher assists in preparing the classroom materials and plans providing quality learning experiences for young children assisting in the implementation of academic, social emotional, and behavioral methods that promote independence, curiosity, decision making, cooperation, persistence, creativity, and problem-solving in children.

Duties/Responsibilities:

- Work collaboratively with the kindergarten teachers, and other staff to achieve positive outcomes for children of all abilities.
- Ensure a safe and secure environment in which children can be curious, active, and encouraged toward self-discipline and self-motivation.
- Assist the kindergarten teachers to implement assessments for each child.
- Plan and assist the kindergarten teachers in preparing materials and supplies in advance for activities.
- Guide the child's behavior in positive ways that support total growth and development, and promote self-esteem.
- Ensure that confidentiality is respected and maintained at all times.
- Participates in faculty meetings, educational conferences, in-service opportunities, workshops, and other training seminars.
- Assist the kindergarten teachers to prepare classrooms for class activities at the beginning of the school year; inventory, pack, and organize classroom for summer use.
- Performs other related duties as assigned.

Required Skills/Abilities:

- Desire to teach and ability to adapt to varied developmental status.
- Excellent verbal and written communication skills.
- Excellent interpersonal skills with a proven ability to maintain professionalism and tact in high-stress situations.
- Excellent organizational skills and attention to detail.
- Use relevant technology to support and differentiate instruction.

Education and Experience:

- Bachelor's degree in early childhood education or elementary education preferred.
- Previous teaching experience preferred.
- CPR certification preferred.

How to apply: Interested applicants should apply online at www.thenewschool.org/about/career-opportunities and attach resume.

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